North Dakota
Association of Assessing Officers, Inc.

Call to Order:

The annual meeting of the North Dakota Association of Assessing Officers convened at 2:45 pm on Monday, August 12, 2024, at the Ramada by Wyndham, 1400 E Interchange Ave, Bismarck, ND 58501.

Members Present:

Allen Vietmeier	Allison Jensen	Amanda Dennis	Amy Hehr	Ashley Craigen
Ashley Pedie	Breanna Zent	Brandy Zepp	Brenda Johnson	Brenda Sommer
Carla Beeler	Carla Broadland	Casey Olson	Cathy Ebert	Chris Oswald
Damon Druse	Deb Kirschenheiter	Denise Porter	Denise Shilman	Don Flaherty
Dorene Stroh	Dustin Bakken	Elizabeth Black	Elizabeth Patterson	Erin Buchwitz
Hannah Collins	Heather Bruley	Heather Kippen	Heidi Hamelton	Holly Hutchison
Hope Schnieder	Jackie Steinmetz	James Albrecht	Janell Walz	Jason Wark
Jean Schuster	Jen Neumiller	Jeremy Gray	Jessi Hummel	Joan Lorge
Jodi Freier	Joe Hirschfeld	Jonathan Fleischer	Katie Paulson	Katie Roseland
Kayla Knudson	Kim Savage	Kimberly Markley	Kristi Gutierrez	Kylian Holzer
LaJuana Hayen	Linda Morris	Lisa Keney	Lori Hanson	Melissa Brown
Michaela Kamranian	Michelle Linstad	Mike Brown	Naomi Walker	Natalie Wandler
Nick Lee	Nolan Meidinger	Noreen Wilkie	Paul Fracassi	Paul Heinle
Rance Schmidt	Randy Thompson	Rita Olson	Rob Johnson	Rod Romereim
Rory Porth	Rownea Gerbracht	Ross Pfaff	Ryan Ehli	Ryan Oberg
Ryan Kamroski	Shelli Myers	Shelby Evans	Stacie Hansen	Stephanie Beta
Sheri Leas	Tami Lazur	Teresa Ash	Teresa Haecherl	Tessa Knudson
Tina Current	Todd Schreiner	Tracy Deforest	Trisha Laine	Tyler Perleberg
Vicki Williams	Wendy Belgarde	Whitney Walsh		

Minutes:

Minutes of the 2023 annual meeting held on August 7, 2023, were provided to each member. The members reviewed the minutes. Lori Hanson made a motion to approve the minutes, seconded by Al Vietmeier; motion carried.

Treasurer's Report / Audit:

Don Flaherty reported for the Auditing Committee. Don Flaherty completed the annual audit of the financial records. The financial records were complete. The Annual Financial Report is on file with the Treasurer.

Markley reviewed income and expenses from July 1, 2023, through June 30, 2024, with an ending checking account balances of $8,979.95 and $18,000 in a CD. Total Assets as of June 30, 2024: $26,979.95.

Motion by Trisha Laine to approve the treasurer's report, seconded by Janell Walz; motion carried.

President Kirschenheiter invited the vendors present to introduce themselves. Dustin Bakken from Kompleks Assessment Solutions LLC and Ryan Ehli and Rownea Gerbracht of Vanguard Appraisals, Inc. introduced themselves. Thank you to all the vendors that support NDAAO. The other vendors registered are John Wenande from Eagleview, Travis Franz from Sidwell and Bob Lehn and Michael Parks from Thomas Y Pickett.

Introductions:

President Kirschenheiter opened the business meeting by introducing the executive board:

President:	Deb Kirschenheiter, City of Dickinson
Past President:	Paul Fracassi, Cass County
View President:	Tyler Perleberg, Stutsman County
Sec / Treasurer:	Kimberly Markley, City of Mandan
Member-at-Large:	Noreen Wilkie, Ward County

Each member introduced themselves along with their jurisdiction.

NDACo Delegate & Directors

- NDACo Director Lori Hanson gave a brief explanation of what the delegates and director do for the association. Resolutions are reviewed by the delegate council and voted on. Delegates to NDACo are currently Don Flaherty and Paul Fracassi. Lori announced that she will be retiring and that Don Flaherty would be interested in filling the NDACo Director position. Al Vietmeier made a motion effective September 1, 2024 that Don Flaherty replace Lori Hanson as the NDACo Board member and Katie Paulson be appointed as a NDACo delegate. Second by Nick Lee. Motion carried. The NDACo Annual Conference will be held October 20-22, 2024 at the Bismarck Events Center and we welcome you to attend. They provide education workshops.
    - Early Bird First Time Attendee $150 (thru 9/27),
    - Full Price First Time Attendee $170
    - Early Bird Full Registration $255 (thru 9/27)
    - Full Price Registration $275
- Discussion was held on changing Tax Director title. A survey was conducted in the past and Director of Equalization was the preferred title. Legislation would have to be passed to have the title updated.

Report of Regular Committees:

Executive Committee: President Kirschenheiter reported that the Executive Committee met in December via TEAMS to discuss education and plan for the winter workshop. She reported that 105 attended Winter Workshop and 120 registered for the 2024 Annual Conference. President Kirschenheiter thanked the member that organized these events.

Membership Committee: Natalie Wandler, Membership Chair, recognized members who have reached milestone years with our organization. The membership committee presents certificates for members who have 5-10-15-20 or more in 5-year increments. She presented certificates to the following members:

Thirty-Five Years:	None
Thirty Years:	None
Twenty-Five Years:	Damon Druse, Paul Houdek
Twenty Years:	Stacey Swanson, Sandy Fossum, Jason Wark,
Fifteen Years:	Todd Schreiner, Don Flaherty
Ten Years:	Wendy Belgrade, Tim Ward, Shawna Page, Ryan Kamrowski, Lea Dunn, Katie Paulson, James Haley, David Arntson, Dan Lovelace,
Five Years:	Tracy Deforest, Taylor Carlblom, Shelby Evans, Michael Herman, Mark Splonskowski, Kim Savage, Hannah Collins

Legislative Committee: Don Flaherty reported the interim committees have been meeting. We are waiting to see what will happen in November with the Property Tax Measure. If it does not pass we can expect property tax relief bills this year.

Education Committee: No report. Bob Ehler and Kevin Ternes will be providing education at the 2024 Conference. Nick Lee will be starting a new position in West Fargo and will no longer be the Assessor as of the end of this year.

Web Maintenance/Technology Committee: President Kirschenheiter reported that Stacey Swanson is still working on the new NDAAO website. It is taking longer than expected and an email will be sent with updates.

NCRAAO Directors

Director Deb Kirschenheiter reported that the 2024 NCRAAO meeting will be held in Kearney, Nebraska August 19-22, 2024, and Manhattan, Kansas in June of 2025. North Central Regional Association of Assessing Officers are dedicated to assessment education. Active member states are North Dakota, South Dakota, Nebraska, Wisconsin, Iowa and Kansas. Inactive states are Minnesota, Illinois, Indiana, Michigan, and Indiana.

The 2025 NCRAAO conference will be June 15-19th in Kansas. 2026 NCRAAO conference will be held in Dickinson, North Dakota. North Dakota NCRAAO delegates are Don Flaherty, Linda Morris and Deb Kirschenheiter. There will be a drawing for two free registrations for the 2025 conference.

Don Flaherty reported that the 2026 NCRAAO will be held at the Astoria Hotel in Dickinson, ND with some events in Medora. The NDAAO business meeting will be held in Dickinson on Monday and the State BOE meeting can be attended via Zoom.

IAAO Report

Paul Fracassi reported that the 2024 IAAO Conference will be held in Denver CO August 25-28, 2024. The conference has phenomenal education and networking opportunities.

Reports by Region:

Region #1 has not been active.

Region #2 met two weeks ago at South Heart in Dickinson.

Region #3 will be meeting after the business meeting today.
Regions #3 and #4 no reports.

Unfinished or Old Business:
This is Janell Walz's last conference after 25 years, she will be retiring June 1st 2025.

New Business:
none

Life Memberships: Natalie Wandler stated that she has received one nomination for lifetime membership, Shellie Smette from Grand Forks County. The nominee will be submitted to the Executive Board for Confirmation. Discussion was held about nominations for Bob Ehler and Nick Lee. They can be nominated after they retire next year.

Announcements:

- Tuesday August 13th State Board of Equalization 8:30 ND Capitol Building
- Tuesday August 13th Golf 1:00 pm Riverwood—33 registered
- Sporting Clays -6 pm at Capital Sporting Clays
- Broken Oar for supper tonight 6 pm
- Group picture will be on Wednesday

There being no further business President Kirschenheiter asked for a motion to adjourn. Motion by Jim Albrecht to adjourn.

Respectively submitted,
Kimberly Markley
Secretary/Treasurer